

## eCampus Vista: Action Menus in Learning Modules

### About Action Menus for Content Items

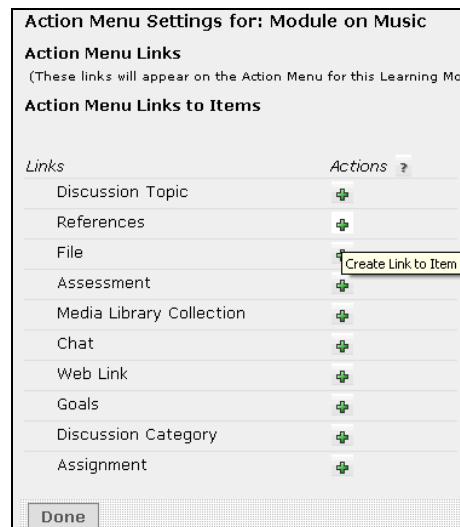
At times you may want to add an item to the Action Menu just for a particular page or item in the Table of Contents. Tools and links added to the Item Action Menu only appear on the Action Menu for that particular item.

You can also override the learning module-wide Action Menu settings for an individual item by editing that item's Action Menu.

EXAMPLE	A self test could be added to the Action Menu of a content file within a learning module. Students would only be able to access the self test from that particular page.
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### To add a link to an Action Menu:

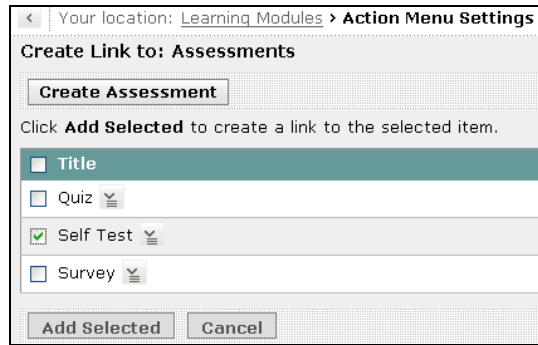
1. To edit a learning module's Action Menu, from the learning module screen, click **Action Menu Settings**. The Action Menu Settings screen appears.
2. Under Links, locate the link you want to add to the Action Menu, and under *Actions*, click **Create Link to Item** icon.



3. Select the check box beside each item you want to add and click **Add Selected**.

The Action Menu Settings screen appears.

4. Click **Done**. The items are added to the Action Menu.



**Note:** You can also create new items and add them to the Action Menu.

## Adding Action Menu Tools to Learning Modules

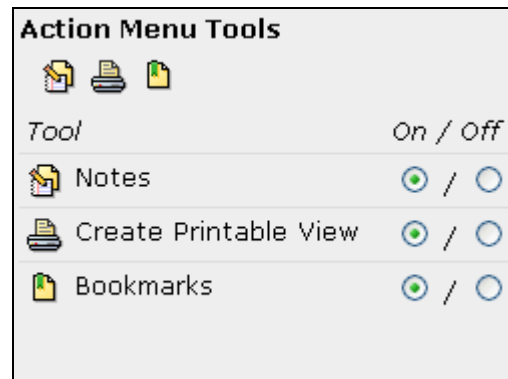
You can add the following tools to Action Menus.

- **Notes** – Allows students to enter notes pertaining to content files within the learning module.
- **Create Printable Student View** – Allows students to compile and download the content of a learning module.
- **Bookmarks** – Allows students to create links to important pages within learning modules.

Unlike content items, Action Menu tools require no set-up. You can only turn them on or off.

### To add Action Menu tools:

1. From the Action Menu screen, under Action Menu Tools, select whether the tool is *On* or *Off*.
2. Click **Done**. The Learning Module screen appears.

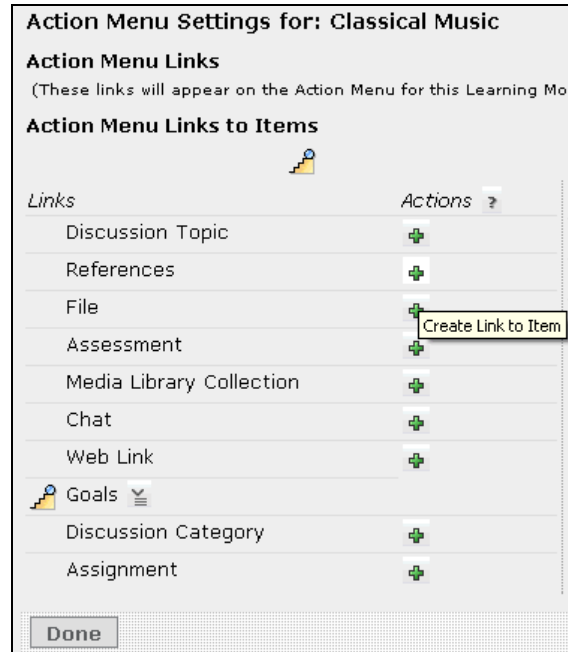


## Creating Resources

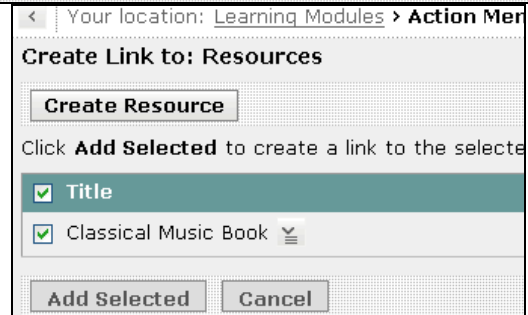
With the References tool, you can create items called *resources*. Resources can be added to the Action Menu of learning modules or content items. Resource types include: articles, books, and URLs.

To create and add resources to the Action Menu:

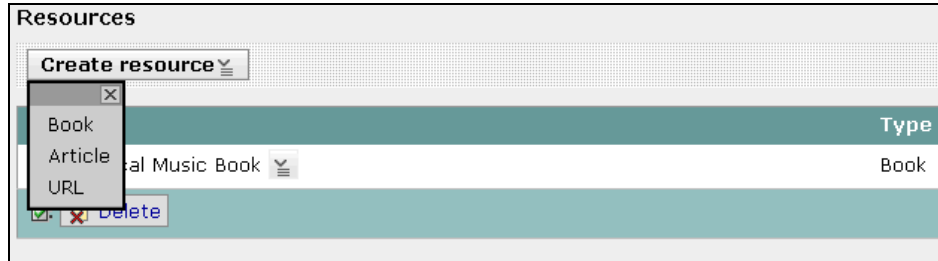
1. From the Action Menu screen, under Links, click **Create Links to Item** icon beside References. The Create Link to screen appears.



2. Click **Maintain Resource**.
3. Click **Create Resource**.



- From the *Create resource* drop-down list, select the type of resource you want to create: Book, Article, or URL.



- Enter the resource *Title* and if desired, complete the optional text boxes. Click **Save**.

The screenshot shows a form titled "Create URL Resource". It has three main input fields: "URL title" with the text "Classical Music", "URL" with the text "http://classicalmusci.org", and "Description" with the text "Organization for classical music". Below the description field is a checkbox labeled "Use HTML" which is currently unchecked. At the bottom of the form are three buttons: "Save", "Cancel", and "- Save and create another -" with a dropdown arrow and a green arrow icon. A red asterisk and the text "\* Required field" are visible at the bottom left of the form.

- Next to the resources you want to add, select the check box and click **Add Selected**.
- Click **Done**. The Learning Module screen appears.

**Note:** Instructors and students both can access the resource by clicking the References button on the toolbar. 