



Who's Online

Who's Online is an instant messaging utility that lets members “see” and “chat” with others who are logged in to a course at the same time. Members can determine their visibility and availability to chat with others.

Note: Who's Online can be disabled when an assessment is in progress. To do this, click **Manage Course** under the Designer or Instructor tools, then select Tools. Deselect Who's Online and click **Save** to disable the tool.

Your location: **Who's Online**

My Status: Visible/Available | Visible/Unavailable | Invisible

Number of users online in DATE2 : 3 Auto-refresh

| Name | Role | Available | Online Since | Busy | Idle Time |
|---|---------------------------------------|-----------|------------------------|------|------------|
| <input type="checkbox"/> Jay Istvanffy | Section Designer , Section Instructor | Yes | March 15, 2005 3:22 PM | -- | 0 mins |
| <input checked="" type="checkbox"/> Karin Svenson | Student | Yes | March 14, 2005 6:27 PM | -- | 1242 mins |
| <input type="checkbox"/> Galaly Ahmed | Student | Yes | March 7, 2005 8:01 PM | -- | 11232 mins |

Users can invite other available members to chat.

Student View of Who's Online

| ❖ TERMS TO KNOW | |
|-------------------------|--|
| Status | You can set your status to one of the following: <ul style="list-style-type: none"> • Visible/Available • Visible/Unavailable • Invisible |
| Chat Invitations | If you want to instant message with another user, you must send them an invitation to chat. |

| Who's Online by Tab | |
|---------------------|--|
| Build | From both the Build and Teach tabs, you can: <ul style="list-style-type: none"> • See who's online. • Change your status. • Send chat invitations to others who are visible and available online. |
| Teach | |

Setting Your Status

All members can set whether they are visible and/or available to chat with others.

To set your status:

1. Under Course Tools, click **Who's Online**. The Who's Online screen appears.
2. Select *My Status* and click **Update**.



Inviting Members to Chat

When you invite members to chat, an invitation message appears on each selected member's screen with the request and a text box to respond. If they accept your invitation, a message screen appears.

⇒ To invite members to a chat session:

1. From the Who's Online screen, select the member you want to chat with and click **Send Chat Invitation**. The Chat Invitation pop-up screen appears.
2. Enter an invitation message and click **Send**. The request appears on the selected member's desktop as a pop-up screen. If they accept, a Chat screen appears.

